

MRALGA

Monthly Committee Meeting

December 2017

AGENDA

Tuesday 5th December 7pm at 9A Halegate Wootton MK43 9LD

Apologies Matthew. Andrew, John Raymond

Present: Maria Moon. Terry Fisher, Carol Andrew, Alan Harrison, Mac Painter, Richard Stevens., Dave Moon, Andy Lyman, Sue Moore

Agenda item	Action
1. Welcome by Chair Maria Moon	MM
2. Minutes of previous minutes and matters arising Minutes Signed by agreed and signed by Chair (minutes are on external noticeboard and web site)	ALL
3. Chair's Report The Chair thanked all those involved in working in the huts.	MM
4. Secretary's Report Website has been updated and noticeboards. Tenants database and files up to date.	MA
5. Treasurer's Report as attached and circulated To Ring Tenant to please return key as not been to pay. Agreed by all Kitchen - Insulation for roof donated by DM more may need to be purchased and since the meeting has been done David Moon will supply Electric wire and CA to order plasterboard screws and wood Lock & Chains were agreed to be bought for tool storage	CA DM CA
6. Security Report All quiet, Testing Alarm for installation as soon as possible. Issues with wildlife cameras - glitching. Looking for wire mesh for Security to the roof, Andy may be able to source through his employer	AL
7. Fire / H&S Report Mac has concerns about corrugated rusty iron on plots. Health & Safety Policy is due to be updated in 2018. Preparing letters for Tenants to explain to why we need to adjust the width of roads adjacent to their plots.	MP
8. Maintenance and plot Inspections report Terry and team have not had time to do plot inspections due to break ins and ill health of Trustees. New Tanks to be installed ready for water switch on in 2018.	TF, RS, DM
9. Shop report Delivery due on Thursday. Help needed Main Growells Order will be sent this week. Seed Delivery - Begin Jan 2018. Chicken feed into cages. Look at building cages to store items.	AH
10. Creature Report as Jakes emails.	

<p>11. A.O.B Carol sent email about National Veg. joining, vote and all agreed. Second Plot requests one agreed and others need to improve their current plot. If someone wants a second plot the current plot is to be up to standard then Committee decides.</p> <p>Promote plots that are available. Dave Moon found a hole in fence up the near Orchard and carried out repairs.</p> <p>Alan raised Tony Matthews idea of marking tools with lavender paint and extending the offer to all Tenants free of charge. All agreed. AH to source paint and share information in the shop Newsletters in New year and highlight tool marking scheme</p> <p>Speak to Dave O to discuss a talk for new plot holders.</p> <p>Putting in the broadcast - what jobs to be done each month. Trustee wears badges and wear Volunteer vests. Maria to purchase. Suggestion of deposit for plots. CA highlighted a concern for local residents on low incomes as the allotments are within one of the most deprived areas of East Anglia and the increase of management and work load. To go to AGM</p>	<p>AL</p> <p>ALL</p> <p>AH</p> <p>MM</p> <p>MM</p> <p>ALL</p>
<p>12. Next meeting: Tuesday 2nd January 2018</p> <p>Venue. TBC</p>	