

MRALGA

Monthly Trustees Meeting January 2nd 2018

MINUTES

Attendees: Maria Moon, Terry Fisher, Carol Andrew, Dave Moon, Andy Lyman, Mel Fisher, Matt Andrew, Mac Painter

Apologies: Sue Moore John Raymond Alan Harrison Richard Stevens

The meeting opened at 7 pm

Agenda item	Action
1 Welcome by Chair Update on John Raymond	MM
2 Minutes of previous minutes and matters arising. Minutes of previous meeting agreed by all and signed by Chair	All
3 Chair's Report Not much to report as nothing has changed. Onwards and Upwards	MM
4 Secretary's Report The website is up to date as is everything else. Nothing to report	MA
5 Treasurer's Report Reports as attached. There is a small delay to obtaining the bank cards due to only needing one signature now. Any purchases will have to be agreed by more than one committee member. The signing rules for cheques will also change to one signatory. The whole process will be gone through. Xmas event was well attended, there was £172 raised this year. Insurance monies have been received and apportioned back to maintenance and equipment.	CA
6 Security Report Apologies were given for alarm not being fitted yet. Enforcement mesh discussed, and various prices given for both large and small mesh and it is to be decided which would be the best to use in terms of best prices and the required accessories. No CCTV signage done yet. Interior intruder alarms ongoing. Camera is needed for skip area to prevent fly tipping. Cameras have been found to have been switched and this must not happen	AL
7 Shop Report Counter to be moved and Perspex hanging to be sourced to prevent cold. Wall behind shelving to be painted by Carol Andrew Agreed by all	All
8 Fire / H&S Report No report given	MP

<p>9 Maintenance and plot Inspection report Plot inspections to be commenced within the next two weeks regarding rubbish, fallen fencing etc as it was felt that this could present a potential hazard. Water tanks will be fitted and ready to use prior to the water being switched on again. Brickwork to be filled in on the outside to prevent rodent problem. Tel Fisher to make door safe with in black entry door using metal plating Source gravel and price and community payback will dig out footings</p>	<p>TF</p>
<p>10 Creature Report No report made as Jake Sale had not submitted one Possible letter o be sent to all chicken not complying with creature regulations</p>	
<p>11 A.O.B Broadcaster information to be published by Friday 12th January. Skips will be ordered as needed. Jake Sale requests approval regarding building greenhouse and bee keeping area. Events meeting will be Sunday 7th January 2018 at Mac Painter's house</p>	<p>All agreed</p>
<p>13 Next meeting: 06/02/2018 Venue. Allotment buildings</p>	

The meeting closed at 20.45