



Mile Road Allotment & Leisure Gardeners Association
Saturday 4th January 2025

- Monthly Trustees Meeting.

Trustees present : Maria Moon (MM), David Osborn(DO)), Carol Andrew(CA), Robert Hunter (RH), Mark Moore (MaM), Tony Mathews (TM), David Moon(DM) Garry Black(GB)

Agenda item	Action
1. Welcome by Chair. Maria Opened the meeting at 1.15pm	
2. Chairs report Maria thanked all Trustees for their help and support for all events in December	
3. Treasurers report The Plot fees are £13,500.00. Income from vacant plots will be added to budgets. Solar project £7000.00 Need to speak to Insurers before we move forward. Funds allocated for: Skip needed and email the Council for the cost to hirer Dave Moon and a tractor for the day to remove rubbish. Quote for the cutting and chipping of some trees by the school boundary from Maintenance budget. We are still waiting to hear form the Council regarding the Lease renewal.	CA CA/DM DM CA
4. Shop report The floor has been painted and the seeds need pricing before opening . We have checked the price of seed potatoes in the garden centre and we as usual increase the cost of the potatoes in the shop from pre order price.	MM/DO
5. Catering report- Anne Simpson has asked if the hand wash sink could be moved for easier access ,DM to look at a plan and funds are available, Source a non slip Anti-bacterial coating mat for the floor.. Volunteers Rachel and Anne are going to do a deep clean of the kitchen before re-opening on a Thursday and Saturday.	DM GB
6. Plot Report DO Noted that some of the new tenants are making good progress getting their plots ready for planting later in the year. Plot inspections soon.3 Full plots are available and 4 more plots will be available to let soon.DO thanked Tony Rob and Dave for all their help in clearing plots. All Tenants will receive a letter TM suggested that Astro Turf to be added to inspections . At the AGM it was agreed to remove all Astro turf from the site.	MM/DO
7. Health & Safety No issues to report .Audit of all fire extinguishers are in the correct places and all fire exits are mapped out as the map needs updating.	
8 MRALGA log book update since last meeting	
9. Monthly management task list	
10. Maintenance	

<p>The wooden Gazebo is to be moved to the marquee site and the ramp down to the marquee site needs to be made larger . A small polytunnel to help with plant production for the plant sale may be added to our current ones. Mains water tank covers are being made</p>	<p>DM/TM</p>
<p>11. Security report To check that all notices regarding the barbed wire are all in tact as we are liable if the notices are not in place should a incident occur . A list of security cameras to be made and kept confidential The Orchard fence needs to be looked at.. DO noted Thanks to Tenant Andrew Clement for the improved security from the skatepark down to the woodchip pile, black thorn hedging whips have been planted Barbed wire and notice to be added along fence</p>	<p>MaM MaM DM/TM</p>
<p>12. Events report Quiz Night dates are Friday 6th June 2025 and Friday 10th October 2025 both quiz nights will start at 7pm. Dates to be sent to Cecilia for the posters to be made. A date for the Events committee next meeting will be arranged shortly . We also need to arrange a Display for the 80th Anniversary of VE Day which coincides with the plant sale CA advised that e have Donated an extra £125.00 to Primrose unit We decided that this year our Charity will be Living It Up (Adults with Learning and physical disabilities) in Bedford MM conflict of interest so unable to vote.</p>	<p>MM DO Agreed by 7Trustees</p>
<p>14, A.O.B TM proposed a shipping container to be purchased to store the Marquee, Gazebo and chairs in . Need to check with insurance company. We will need to encourage all gentlemen on site to use the urinal to improve the Woo woo maintenance. TM mentioned a second urinal with a dividing screen. DO proposed the purchase a propagator to replace the one which failed it's PAT test . Plant labels for the plant sale to be organized and if possible find a volunteer to support.</p>	<p>TM/DM TM DO/MM DO/CA</p>
<p>14. Date and time of next meeting : Meeting swill be as follows Saturday 1st February, Saturday 1st March, April 5th, May 3rd, June 7th, July 5th August 16th September 13th October 4th November 1st and 16th November after the AGM Meeting closed at 2.35pm</p>	